

TRANSACTION/REMITTANCE (Form 2460-3) GUIDE

**CONTRACTOR COPY (PAGE 1)**

Transaction Number

Transactions should be numbered consecutively for each sale. Transactions include such timber sale activities as receipts of cash performance bonds and stumpage payments, scale summaries, transaction corrections, remittance of monies for cash performance bonds and from the sale of forest products, and close-out transactions. (Contractor ply)

The last transaction for all sales will be the Timber Sale Close-Out Transaction, Form 2460-4; see page 84-1.

Sales Tax Exempt

Check "YES" if:

1. The product is fuelwood for residential use.
2. Purchased for resale. Purchaser has applied to the Department of Revenue for exemption. Copy of application is on file at station from which the sale is administered.
3. Sale to manufacturer, and the purchaser has furnished a copy of his Manufacturer's Exemption Certificate and a copy is on file at station from which the sale is administered.

If purchase is not exempt from Wisconsin Sales Tax, use General Remittance Sheet, Form 9300-29A.

Species - Use common language (i.e., J. Pine, W. Birch, Mx Hdws).

Product - Write out logs, pulp, firewood, posts, etc.

**FINANCE COPY (PAGE 2)**

Remittance Number

Remittance numbers (Remit #) are assigned for each property or remitting station on a calendar year basis. Thus, "No. 11/90" stands for the eleventh remittance submitted in 1990.

Payment Code

212	- - - -	- -	- - - -	ZZZZ	8003
Fund	Orgn	Sub Org	Appr	Acct.	Revenue Source

Organization Codes (ORGN)

ZZFR - Forestry  
 ZZFW - Fish or Wildlife lands; Facilities and Lands  
 ZZPR - Parks  
 ERXX - Endangered Resources

Suborganization Codes: (Sub Org)

See page 82-3

Appropriation Codes: (APPR)

100R for organization codes beginning with ZZ  
 163R for organization codes beginning with ER

Transaction Correction

Transaction corrections are made following the same procedure, routing, etc. as that used in the original transaction. Transaction corrections should be assigned a new transaction number and signed by the person who prepared the correction. Include a concise explanation (see example on page 87-12).

Typical transaction corrections are as follows:

1. Over and under charge.
2. Over and under scale.
3. Assignment to wrong sale.

**Forestry Properties**

Org	Sub Org	Sub Org Name
ZZFR	BN	SF-BONG
ZZFR	BR	FR-BLACK RIVER STATE FOREST
ZZFR	BU	FR-BRULE RIVER STATE FOREST
ZZFR	FF	SF/FR-MISCELLANEOUS
ZZFR	FR	FR-FLAMBEAU RIVER STATE FOR.
ZZFR	GK	FR-GOV KNOWLES STATE FOREST
ZZFR	HW	SF-HAVENWOODS
ZZFR	KN	SF-KETTLE MORaine N UNIT
ZZFR	KS	SF-KETTLE MORaine S UNIT
ZZFR	LP	SF-LAPHAM PEAK
ZZFR	NH	FR-NHAL STATE FOREST
ZZFR	PB	SF-POINT BEACH
ZZFR	PL	SF-PIKE LAKE

**Park Properties**

ZZPR	AF	PR-AMNICON FALLS	ZZPR	LW	PR-LAKE WISSOTA
ZZPR	BB	PR-BIG BAY	ZZPR	MB	PR-MILL BLUFF
ZZPR	BF	PR-BIG FOOT	ZZPR	ME	PR-MERRICK
ZZPR	BH	PR-BUCKHORN	ZZPR	MK	MACKENZIE ENVIRON. CENTER
ZZPR	BI	PR-BRUNET ISLAND	ZZPR	ML	PR-MIRROR LAKE
ZZPR	BL	PR-BLUE MOUND	ZZPR	MR	PR-MILITARY RIDGE
ZZPR		PR-CAPITAL CITY	ZZPR	NB	PR-NATURAL BRIDGE
ZZPR	CF	PR-COPPER FALLS	ZZPR	ND	PR-NELSON DEWEY
ZZPR	CG	PR-COUNCIL GROUNDS	ZZPR	NG	PR-NEW GLARUS
ZZPR	CM	PR-CHIPPEWA MORaine	ZZPR	NP	PR-NEWPORT
ZZPR	CS	PR-BROWNTOWN CADIZ	ZZPR	PN	PR-PENINSULA
ZZPR	DL	PR-DEVILS LAKE	ZZPR	PO	PR-POTAWATOMI
ZZPR	DR	PR-GLACIAL DRUMLIN EAST	ZZPR	PP	PR-MISCELLANEOUS
ZZPR	EA	PR-ELROY SPARTA TRAIL	ZZPR	PR	PR-PERROT
ZZPR	FH	PR-FOUR HUNDRED TRAIL	ZZPR	PT	PR-PATTISON
ZZPR	GD	PR-GLACIAL DRUMLIN WEST	ZZPR	RA	PR-ROCHE-A-CRI
ZZPR	GN	PR-GOVERNOR NELSON	ZZPR	RB	PR-RIB MOUNTAIN
ZZPR		PR-GOVERNOR THOMPSON	ZZPR	RC	PR-RED CEDAR
ZZPR	GR	PR-GREAT RIVER TRAIL	ZZPR	RI	PR-ROCK ISLAND
ZZPR	GV	PR-GOVERNOR DODGE	ZZPR	RY	PR-ROCKY ARBOR
ZZPR	HB	PR-HARRINGTON BEACH	ZZPR	SH	PR-SHOW SALES
ZZPR	HC	PR-HIGH CLIFF	ZZPR	SR	PR-SUGAR RIVER
ZZPR	HO	PR-HOFFMAN HILLS	ZZPR	TH	PR-TOWER HILL
ZZPR	HP	PR-HARTMAN CREEK	ZZPR	WD	PR-WHITEFISH DUNES
ZZPR	IN	PR-INTERSTATE	ZZPR	WK	WILLOW RIVER
ZZPR	KA	PR-KOHLER-ANDRAE	ZZPR	WM	WILDCAT MOUNTAIN
ZZPR	KI	PR-KINNICKINNIC	ZZPR	WS	YELLOWSTONE LAKE
ZZPR	LK	PR-LAKE KEGONSA	ZZPR	WY	WYALUSING
ZZPR	LR	PR-LACROSSE RIVER TRAIL			